



Oklahoma State Bureau of Narcotics and Dangerous Drugs Control

Request for Administrative Hearing

OBN Case No. SCH-20_____ - _____

Requestor Information

Registrant Name (Business Name): _____

OBN Registration No. _____

Mailing Address: _____

Individual Submitting Request: _____

Phone: _____ Email: _____

- Notice of the hearing will be sent via email to the email addresses on file with the Oklahoma Bureau of Narcotics or to counsel within 30 days of the request. If you do not wish to communicate via email, please indicate here by checking this box ☐ NO EMAIL.

Attorney Information

Attorney Name: _____

Address: _____

Phone: _____ Email: _____

- Entities must appear through an attorney in any administrative proceeding. Attorneys shall file an Entry of Appearance in the administrative case within ten (10) business days of this request or the Respondent will be determined to have waived the right to a hearing and present a defense.

Submission

Hearing requests may only be submitted in person or by mail to the Bureau's principal place of business. Any request for hearing shall be addressed to the following:

Oklahoma Bureau of Narcotics
Attn: Legal Division
419 NE 38th Terrace
Oklahoma City, OK 73105

Hearing requests must be made within thirty (30) calendar days of the date of issuance of the written order initiating the action. Hearing requests submitted or postmarked after the deadline will not be granted.

_____	x. _____	_____
Registrant or Authorized Representative	Signature	Date
(Please Print)		

Received: _____